

DIMENSIONS Short Courses									
No	Courses	Duration		Price					
Customer Service and Communication Skills									
1.	Professional Customer Services *POPULAR	16 hours	5 sessions	\$448					
2.	Customer Focus Culture *POPULAR	3 hours	1 session	\$112					
3.	Customer's Individual Preference and Expectation	3 hours	1 session	\$112					
4.	Understanding Customers Decision Making Process	3 hours	1 session	\$112					
5.	Add-ons and Personalized Services	3 hours	1 session	\$112					
6.	Customer Expectations: How to Exceed?	3 hours	1 session	\$112					
	Leadership Development								
7.	Effective Team Leadership *POPULAR	16 hours	5 sessions	\$448					
8.	Leadership in Action	16 hours	5 sessions	\$448					
9.	Critical Thinking for Leadership Role	16 hours	5 sessions	\$448					
10.	Introductory Award in Training Skills (City & Guilds)	12 hours	4 sessions	\$358					
	Efficiency Management Skills								
11.	Effective Events Management	16 hours	5 sessions	\$448					
12.	Essential Managerial Skills	16 hours	5 sessions	\$448					
13.	Revenue Management	3 hours	1 session	\$112					
14.	Performance Evaluation Techniques for Managers	3 hours	1 session	\$112					
	Sales and Marketing	4.63		<b></b>					
15.	Developing Marketing Plan for Competitive Advantage	16 hours	5 sessions	\$448					
16.	Social Media Marketing and Public Relation - SkillsFuture	16 hours	5 sessions	\$448					
17.	Strategic Marketing for Competitive Advantage - SkillsFuture *POPULAR	16 hours	5 sessions	\$448					
18.	Professional Selling Skills - SkillsFuture *POPULAR	16 hours	5 sessions	\$448					
19.	Marketing Challenges	3 hours	1 session	\$112					
20.	Marketing Concepts	3 hours	1 session	\$112					
21.	Marketing Environment	3 hours	1 session	\$112					
22.	The Consumer Markets	3 hours	1 session	\$112					
23.	The Essence of Advertising	3 hours	1 session	\$112					
24.	Understanding Buyers' Behaviours	3 hours	1 session	\$112					
25	Finance and Accounting  Contificate in Financial Management	27hours	0 cocciona	¢ 00 <i>6</i>					
25. 26.	Certificate in Financial Management  Element of Cost	3 hours	9 sessions 1 session	\$ 806 \$112					
26. 27.	Financial Processes in Tendering for Events Implementation	3 hours	1 session	\$112 \$112					
28.	Financial Techniques for Cost Control	3 hours	1 session	\$112					
29.	Funding and Income Generation	3 hours	1 session	\$112					
30.	Stock and Cash Control	3 hours	1 session	\$112					
31.	Appraising Revenue, Cost, and Profit Techniques	3 hours	1 session	\$112					
31.	Business and Administration	5 Hours	1 36331011	ΨΙΙΔ					
32. Certificate in Business Management 27hours 9 sessions \$806									
33.	Analysis of Business Information	3 hours	1 session	\$112					
34.	Business Performance Analysis	3 hours	1 session	\$112					
35.	Creating Strategic Value	3 hours	1 session	\$112					
36.	Current Trend and Issues	3 hours	1 session	\$112					
37.	Factors Affecting Revenue Generation and Profitability	3 hours	1 session	\$112					
Creative Thinking and Problem Solving									
38.	Critical and Creative Thinking	16 hours	5 sessions	\$448					
50.	orden and order trimming	10 110 113	5 565510115	ΨΙΙΟ					

Human Resource								
39.	Effective Labour Planning *POPULAR	3 hours	1 session	\$112				
40.	Health, Safety and Security	3 hours	1 session	\$112				
Negotiation and Conflict Resolution Skills								
41.	Negotiation and Conflict Management - SkillsFuture	25 hours	8 sessions	\$550				
42.	Unreasonable Requests and Complaints Handling Skills	3 hours	1 session	\$112				
	Hospitality and F&B Services							
43.	Food and Beverage Production and Service Systems *POPULAR	3 hours	1 session	\$112				
44.	What is Hospitality Business?	3 hours	1 session	\$112				
45.	WSQ: Maintain Food & Beverage Service Environment	13.5 hours	4 sessions	\$ 321				
46.	WSQ: Food Hygiene Course	7 hours +1.5	2 sessions	\$ 160.50				
		(Exam)						
47.	WSQ: Follow Food and Beverage Safety and Hygiene Policies and Procedures	6 hours +1.5	2 sessions	\$160.50				
	(2014)	(Exam)						
48.	WSQ: Follow Food and Beverage Safety and Hygiene Policies and Procedures	1.5 hours	1 session	\$ 40.50				
40	(Refresher AOP)	(Exam)		<b>.</b>				
49.	WSQ: Follow Food and Beverage Safety and Hygiene Policies and Procedures	3 hours +1.5	1 session	\$80.50				
<b>F</b> 0	(Refresher)	(Exam)	4 .	¢ 250				
50.	WSQ: Competence Unit: Prepare and Serve Coffee & Tea	12 hours	4 sessions	\$ 358				
51.	Certificate in Bartending  Project and Operation Management	45 hours	15 sessions	\$1260				
52.	Project Management - SkillsFuture *POPULAR	38 hours	13 sessions	\$1165				
53.	Quality Inspection and Assurance Framework	3 hours	1 session	\$1105				
54.	Quality and Problems	3 hours	1 session	\$112				
55.	Strategy Execution	3 hours	1 session	\$112				
33.	Team Building and Personal Development	3 Hours	1 36331011	Ψ112				
56.	Team Building and Management Skills *POPULAR	16 hours	5 sessions	\$448				
57.	Emotional Intelligence at Work	3 hours	1 session	\$112				
58.	S.M.A.R.T Goals Development *POPULAR	3 hours	1 session	\$112				
59.	'FUNTRAIN UR BRAIN' for Excellence in Study and Personal Development	25 hours	10 sessions	\$749				
	- SkillsFuture *POPULAR			41.27				
	Languages							
60.	Certificate in English for Airline Industry	45 hours	15 sessions	\$1260				
61.	Certificate in English for Cabin Crew	45 hours	15 sessions	\$1260				
62.	Certificate in Business English	45 hours	15 sessions	\$1260				
63.	Certificate in English for Hospitality mar	45 hours	15 sessions	\$1260				
64.	Certificate in English for Tourism	45 hours	15 sessions	\$1260				
65.	Certificate in Conversational English	45 hours	15 sessions	\$1260				
66.	Preparatory Course for Service Literacy Test	48 hours	16 sessions	\$1260				
67.	Korean for Beginners	48 hours	24 sessions	\$1300				
68.	French for Beginners	48 hours	24 sessions	\$1300				
69.	German for Beginners	48 hours	24 sessions	\$1300				
70.	Japanese for Beginners	48 hours	24 sessions	\$1300				
71.	Malay for Beginners	48 hours	24 sessions	\$1300				
72.	Italian for Beginners	48 hours	24 sessions	\$1300				
73.	Spanish for Beginners	48 hours	24 sessions	\$1300				
74	Workshop Language Acquisition Dropped and Chille	45 hours	1 F goggiong	¢1260				

45 hours

15 sessions

\$1260

## Study Grant Package:

5% Study Grant Package >10 pax sign up. 10% Study Grant Package >30 pax sign up.

Workshop – Language Acquisition Process and Skills



DIMENSIONS Certificate Courses							
No.	Programmes	Duration (Months)	Tuition Fee	Study Grant	Other Cost	TOTAL	
Business and Retail Management							
1.	Diploma in Business - SkillsFuture	8	\$7,300.00	55%	\$1450	\$4,735.00	
2.	Advanced Diploma in Business and Management - SkillsFuture	8	\$7,800.00	55%	\$1450	\$4,960.00	
3.	Advanced Diploma in Business and Management *POPULAR	6	\$6,300.00	45%	\$1,335	\$4,800.00	
4.	Diploma in Retail Management	6+6	\$10,700	50%	\$1,500	\$5,750.00	
5.	Higher National Diploma in Retail Management	18+6	\$21,800.00	55%	\$3775	\$13,585.00	
6.	Pearson BTEC Level 5 HND Diploma in Business (Management) (QCF) – Awarded by Pearson Education Limited. UK. - SkillsFuture	22	\$17,600.00	50%	\$3750	\$12,550.00	
7.	Bachelor of Arts (Honours) in Business Administration – Top-up Degree *POPULAR	12	\$8,064.95	20%	\$3150	\$9,601.96	
		usiness Admii	nistration (Part-	time)			
8.	MBA Specialism in General *POPULAR	15	\$14,000.00	30%	\$3580	\$13,380.00	
9.	MBA Specialism in Project Management	15	\$14,000.00	30%	\$3580	\$13,380.00	
10.	MBA Specialism in Service Management	15	\$14,000.00	30%	\$3580	\$13,380.00	
11.	MBA Specialism in International Marketing	15	\$14,000.00	30%	\$3580	\$13,380.00	
12.	MBA Specialism in International Business	15	\$14,000.00	30%	\$3580	\$13,380.00	
13.	MBA (Cardiff Metropolitan University)	15	\$14,000.00	30%	\$3580	\$13,380.00	
14.	MBA (Project Management) *POPULAR	15	\$14,000.00	30%	\$3580	\$13,380.00	
15.	MBA (Human Resources)	15	\$14,000.00	30%	\$3580	\$13,380.00	
		Finance and A	ccounting				
16.	Diploma in Finance and Accounting (Level 4) - SkillsFuture	8	\$7,300.00	55%	\$1450	\$4,735.00	
17.	Advanced Diploma in Finance and Accounting (Level 5)	8	\$7,800.00	55%	\$1300	\$4,810.00	
18.	Pearson BTEC Level 5 HND Diploma in Business (Accounting) (QCF) – Awarded by Pearson Education Limited. UK. - SkillsFuture	22	\$17,600.00	50%	\$3750	\$12,550.00	
19.	Bachelor of Science (Honours) in Accounting and Finance	12	\$8,064.95	20%	\$3150	\$9,601.96	
		Hospita	lity				
20.	Diploma in Hotel Management - SkillsFuture	9	\$6,800.00	50%	\$1450	\$4,850.00	
21.	Diploma in F&B and Hospitality Management	8+6	\$9,500.00	55%	\$2035	\$6,310.00	
22.	Advanced Diploma in Hotel Management *POPULAR	6+6	\$7,500.00	55%	\$1450	\$4,825.00	
23.	Higher National Diploma in Hospitality Management – Awarded by Scottish Qualification Authority. UK.	18+6	\$21,800.00	55%	\$3750	\$13,560.00	
24.	Pearson BTEC Level 5 HND Diploma in	14+6	\$17,600.00	50%	\$3750	\$12,550.00	

	Hospitality Management (QCF) - Awarded by							
	Pearson Education Limited. UK.							
	- SkillsFuture							
25.	Bachelor of Arts with Honours in Hospitality							
20.	Management *POPULAR	12	\$8,064.95	20%	\$3150	\$9,601.96		
	Management 1010Link	Food and Re	worago					
26	Food and Beverage							
26.	Diploma in Food and Beverage Operations	6+6	\$7,500.00	50%	\$1735	\$5,485.00		
27.	Advanced Diploma in Hospitality and F&B	6+6	\$9,500.00	45%	\$2035	\$7,260.00		
	Services	040	\$7,300.00	43 /0	Ψ2033	\$7,200.00		
	Culinary							
20	Diploma in Professional Cookery and Food		<b>*0.500.00</b>	<b>FF</b> 0/	#000 <b>F</b>	<b>45.040.00</b>		
28.	Preparation	6+6	\$8,500.00	55%	\$2035	\$5,860.00		
29.	Higher National Diploma in Professional							
27.	Cookery – Awarded by Scottish Qualification							
		18+6	\$ 23,800.00	55%	\$5950	\$16,660.00		
	Authority. UK							
	- SkillsFuture Study Awards *POPULAR							
		and Supply C	hain Manageme	nt				
30.	Diploma in Logistics and Supply Chain	8	\$7,300.00	50%	\$1300	\$4,950.00		
	Management - SkillsFuture Study Awards	O	\$7,300.00	30%	\$1300	\$ <del>4</del> ,730.00		
31.	Advanced Diploma in Logistics and Supply							
	Chain Management	8	\$7,800.00	55%	\$1300	\$4,810.00		
	- SkillsFuture Study Awards		4.75	00,0	7-7	4 -/		
Health Sciences								
<b>32.</b> Diploma in Psychology 12 \$9,000.00 45% \$1400 <b>\$6,350.00</b>								
33.	Advanced Diploma in Psychology	12	\$9,800.00	50%	\$1400	\$6,300.00		
33.	Advanced Dipioma in Psychology	12	\$9,800.00	50%	\$1400	\$6,300.00		

<sup>\*\*</sup> The total cost is subject to the prevailing GST 7%
\*The courses are claimable from PIC grant, CDG and Tourism CDS (it's subject to approval by the organizations).